

Board Meeting Minutes  
Lake Spokane Association  
January 9, 2019

The January board meeting was called to order by President, Greg Weeks at 12:30 pm on Wednesday January 9 at the Avista cottage meeting room. Other board members present were Ken Carmichael, Sean Bunnis, Galen Buterbaugh, Becky Cresswell, Jan Jenne, Bunny Cardon and Avista representatives Mac Mikkelson and Meghan Lunney.

Agenda item 1: Greg presented a brief overview of the meeting agenda to include final review and approval of revised By-Laws and Standing Rules, election of new officers and discussion of the future vision for the Lake Spokane Association.

Agenda item 2: Greg announced the formal resignation of Becky Cresswell from the membership chair position and Bunny Cardon from the Secretary position.

Agenda item 3: November 14, 2018 Minutes: Bunny: Minutes of the November 14, 2018 meeting were approved as per previous email distribution.

Agenda item 4: Treasury report/D&O Insurance: Ken reports the 2018 yearend combined accounts balance was \$6,118.39. Ken also arranged for two board members to do an annual review of bank documents immediately before the next LSA meeting.

There was a brief discussion of the expense vs. necessity for D & O insurance. It was the consensus of the board that in order to protect the board volunteers from liability, insurance is necessary. Currently, LSA has adequate funds to cover this expense. LSA will address avenues for covering this expense in the future.

New expenses: Bunny reports that the private server that has supported the LSA Web site has failed. Jason will not be replacing this home server but has placed the web site on a rented server. The ongoing cost of this is currently \$8 per month and Jason will continue to manage the site as a volunteer. There was a brief discussion of the benefits vs. cost of having a Web site and it was the consensus that it should be continued. Ken requests an invoice from Jason for this expense to be paid on an annual basis. Bunny will notify Jason of the board decision and the need for an annual invoice.

Agenda item 5: Facebook. In Gail's absence there is no formal report. Greg moderated a discussion regarding the benefits and the future role that Facebook should have for LSA. It was agreed that Facebook can be used as our major resource to communicate information to many regarding the lake and things that have an impact on the quality of Lake Spokane. It can be effective for public education and for promoting the lake as a desirable destination for water related activities. Along with this, for liability reasons, it was stated that information that is passed along from other sources must be passed without endorsement.

Agenda item 6: Greg lead a discussion regarding the board's view of the future role for LSA in the community. Topics included lake weeds and LSA's future involvement in weed control. At the forefront of this discussion was the issue of LSA's role between private lake frontage property owners and the permitted agent. After much discussion as to the State issued permitting process, who can obtain a permit to apply weed treatment, and who can contract with the permitted entity it was agreed that the board would like more clarity regarding LSA's role in weed abatement. Meghan and Mac add that they know of the following applicator permits to treat weeds: 1. Avista, 2. Lakeland Restoration a private company, 3. State park rangers are issued permits through State Parks. Megan will contact Washington State Department of Ecology-Water Quality Permits to clarify the permitting process and how it relates to LSA and report at the next meeting.

Involvement in the Lake Spokane Chamber of Commerce for 2019 was discussed. Jan will continue to attend meetings if the board decides to participate. The fee is \$20 for 2019. There was a brief discussion regarding the benefits. It was moved by Ken and seconded by Jan to continue LSA membership in the Chamber for 2019 with unanimous approval by the board.

Galen reminded the board of the Northern Idaho/Eastern Washington Annual Lakes Conference to be held at Spokane Community College February 2, 2019 from 9am-2pm. The event is free but does require prior registration. He encourages attendance since it is an excellent source of information and place to network with others who are interested in lake topics. Galen, Meghan and Mac will be attending. All are encouraged to attend.

Greg furthered the discussion of a vision for the future by suggesting three options: 1) Discontinue LSA operations. 2) Essentially "go dormant" and do the minimum to keep the 501(c)(3) status with possibility of revitalizing interest in the future. 3) Continue to actively try to impact the community. Galen added the option to consider a merger with another organization with similar interests and goals such as "Spokane River Keepers".

The board discussed these options and focused on Greg's third proposal and how they could decrease the work of the board and still impact the lake community in a positive way. It was suggested to decrease the number of meetings to quarterly from bimonthly. To fully utilize social media resources as an easy way to communicate information and promote projects from sources such as Avista. To encourage those who are working to promote lake issues in line with the LSA mission with letters of support. For example, Charlie Kessler for his work with the schools in student education on lake and environmental issues of importance. It was the consensus to continue with the third suggestion and consider the new By-Laws and election of officers now, and continue to formulate a plan for LSA in upcoming meetings.

Agenda item 7: Discussion of the Revised By-Laws and Standing Rules 2019 1-2: Ken presented the board with proposed revisions at the last meeting. The board has reviewed these since that meeting. A brief discussion followed. Ken reviewed for the board the Riverside State Park Advisory Board model used to formulate the revisions. He explains how this 501 (c)(3) organizational structure fits well with that of LSA to provide a good model for LSA. It was noted that there are no limitations in the proposed By-Laws to exclude anyone who wishes to participate in LSA from doing so. The goal is to attract more involvement. The board agrees that simplification and reduction in scheduled meetings may allow more to become involved. It was cited that ways to attract stakeholder involvement is an ongoing challenge to be addressed by the board.

Agenda item 8: By-Laws Vote: Ken made a motion to accept the proposed 2019 Lake Spokane Association By-Laws revisions as presented to the board today as the New By-Laws to supersede all previous By-Laws. The motion was seconded by Becky and accepted by a unanimous vote of those members present.

Agenda item 9: Standing Rules vote: Ken made a motion to discontinue the existing Lake Spokane Association Standing Rules 1 through 4 and adopt the new Lake Spokane Association Standing Rules 1 and 2. The motion was seconded by Becky and accepted by a unanimous vote of those board members present.

Agenda item 10: Election of the Board of Directors: The new board will consist of 8 members with 4 elected to a term of 1 year and 4 elected to a term of 2 years. Those members elected to 1 year terms are Galen Buterbaugh, Meghan Lunney, Becky Cresswell and Jan Jenne. Those elected to 2 year terms are Ken Carmichael, Sean Bunnis, Greg Weeks and Mac Mikkelson. Ken made a motion to accept these new board members as elected. The motion was seconded by Sean and accepted by a unanimous vote of those board members present.

Agenda item 11: Election of the 4 Board Officers: The 4 officers on the ballot for election are President: Sean Bunnis, nominated by Greg and seconded by Sean, Vice President: Greg Weeks, nominated by Becky and seconded by Ken, Secretary: Jan Jenne, nominated by Greg and seconded by Bunny, Treasurer: Ken Carmichael, nominated by Mac seconded by Sean. Ken made a motion to elect these officers to a one year term. The motion was seconded by Greg and approved by a unanimous vote of those board members present.

Agenda item 12: Ken proposed that according to the New By-Laws, Article VIII, Section 3 there should be three signature authorities on the Bank Account at US Bank. Currently the outgoing Secretary, Bunny Cardon and the Treasurer, Ken Carmichael are the signature authorities. The new signature authorities should be Treasurer, Ken Carmichael, Secretary, Jan Jenne, and President, Sean Bunnis. Ken will facilitate the change. The new officers agree to make the change with US Bank.

Annual filing with IRS, State Excise Tax and Secretary of State: Ken will continue to file the federal 990n e-file and State Excise tax, as well as, the Secretary of State filing by October 31 annually which was done previously by the Secretary. Bunny will provide Ken with all previous filing records and the initial paperwork for the 501(c)(3), State Incorporation Records and Federal IRS filings. Bunny will provide Jan with copies of all previous minutes and the US District Court Subpoena of records received 12/1/2017.

The next meeting for the LSA Board will be 12:30pm February 13, 2019 at the Avista cottage meeting room.

With all business completed the meeting was adjourned at 2:30pm.

Bunny Cardon  
Outgoing Secretary